



WILLIAM CHARLES HEALTH CENTRE

Phone: 306-663-5995 Toll Free: 1-877-933-5995 Fax: 306-663-4644
PO Box 240, Montreal Lake, Saskatchewan S0J 1Y0



EMPLOYMENT OPPORTUNITY



1-Full Time RNAAP Nurse Manager

OPEN COMPETITION

ROLE: Under the direction of the WCHC Health Director, the Nurse Manager with Additional Authorized Practice (AAP) is required to provide primary care nursing services, including 24 hours emergency services to the community of Montreal Lake Cree Nation; plans and carries out a Nursing program in conjunction with the MLCN Nursing Program objectives, guidelines procedures and policies, and the needs of the community; provides a nursing treatment service to the community; advises the Health Director on matters relating to nursing; maintain liaison with the Band Administration and the community; and perform other duties as delegated.

RESPONSIBILITIES:

Primary Care Services:

- Is responsible to act in a professional manner, to be accountable for his/her own practice, and to maintain competence (knowledge, skill, judgement) in all aspects of his/her nursing practice.
- Works collaboratively with other members of the health care team members.
- Appropriately utilizes the CRN Clinical Tools and the Northern Nursing Specialty Practice Documents in addressing limited medical disorders for the client.
- Demonstrates accountability for client care decisions made within his/her practice.
- Performs a thorough physical examination of the client to determine requirements for outpatient treatment or determine whether medical attention is necessary following the CRN Clinical Decision Tools and Northern Nursing Specialty Practice Documents.
- Co-ordinates services and care with the patient to ensure continuity and follow-up.
- Referring clients who require medical or dental care
- Completes a comprehensive documentation using SOAP charting on EMR.
- Complies with all relevant legislation, code of ethics, regulations, policies, and procedures.
- Shares expertise and experience with colleagues, interdisciplinary groups, and partners.

Public Health Services:

- Controlling communicable diseases for all ages.
- Immunizations as required.
- Assessing community health needs.
- Recording on the appropriate health record, either paper or electronic.
- Planning and conducting health education programs.



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QUALIFICATIONS:

- Registered with Saskatchewan Registered Nurses' Association as an RN with Additional Authorized Practice.
- Maintains certification in ACLS, PALS, ITLS, and CPR HCP.
- Obtains and maintains certification in Transfer of Dangerous Goods.
- Maintains certification in immunizations (Innoculist).
- High level of critical and logical thinking analysis, and/or reasoning to identify underlying principles, reasons, or facts.
- High degree of resourcefulness, flexibility, and ability to respond quickly in a dynamic and changing environment.
- Computer literacy, including effective working skills of MS Word, Excel, and email required.
- Experience working in a Cree community, knowledge of Cree culture and ability to communicate in Cree would be an asset.
- Ability to work independently and within a group.
- Ability to be flexible in scheduling work rotations.
- Class 5 Drivers License accompanied with a clean drivers' abstract.
- Current Satisfactory Criminal Record Clearance & Vulnerable Sector Check.

DEADLINE FOR APPLICATIONS:

July 24, 2025 and/or until position is filled.

INTERVIEW DATE:

Successful applicants will be called for interview.

HOW TO APPLY:

Interested candidates are invited to submit an application package, which includes a **detailed cover letter, resume with detailed work history and education** including **two (2) references letters**, and **any credentials pertaining to position** to the following:

Andrea Naytowhow

Email: andrea@whealth.ca

Fax: (306) 663-4644

Phone: (306) 663-5995

Note: Your references MUST be people who you reported to and had directly supervisory authority of you. In the cover letter please indicate permission to contact references